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January 27, 2020

Mr. David Manchester, Chairman  
Chemung County Legislature  
203 Lake St., P.O. Box #588  
Elmira, NY 14902-0588

Dear Chairman Manchester:

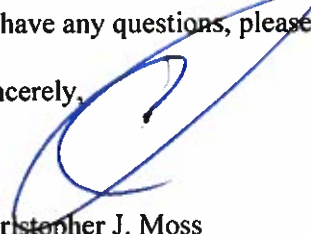
Earlier today I signed executive Order 2020-001, titled Chemung County Emergency Web-casting and Open Government Initiative. The Executive Order is attached so that you may review the details.

The Order basically sets forth Chemung County's commitment to a more open government and enhances our ability to communicate during emergency situations, as well as our ability to allow the public to participate in the governmental process via the web-casting of public meetings. The overall initiative includes outfitting various county owned/operated buildings with the capability to web-cast these events. The equipment, including hardware and software for the Hazlett Building (2<sup>nd</sup> and 5<sup>th</sup> floors) has already been purchased and the hardware for the second floor installed.

I am respectfully requesting that your legislative body adopt rules consistent with the recommendations from the NYS Committee on Open Government, reasonably governing the location of equipment that will be utilized to record and transmit open meetings. These rules and regulations can be found via the NYS Public Officers Law, Article 7. I am also respectfully requesting the names of organizations utilizing the 5<sup>th</sup> floor conference room to conduct public business that are not legislative in nature, as defined under the NYS Public Officers Law regarding meetings of public bodies. The policy and procedure set forth involving the recording and recordkeeping of said meetings has been established and approved by the Executive Branch.

I look forward to working with the Legislature on this initiative in order to showcase additional transparency in the Chemung County governmental process. If you have any questions, please feel free to contact me.

Sincerely,

  
Christopher J. Moss  
Chemung County Executive